



To: Wyoming Pharmacy Providers
From: Change Healthcare
Date: 09/05/2017
Subject: Accessing 835s and Remittance Advices from New Pharmacy Portal

On **September 8, 2017**, pharmacies enrolled in Wyoming Medicaid through Change Healthcare will need to access Wyoming Medicaid Change Healthcare 835s and PDF remittance advices (RAs) through the new Pharmacy Portal that the Wyoming Department of Health (WDH) has built in collaboration with CHC.

The new Pharmacy Portal is a Web-based application for pharmacies who are currently enrolled in Wyoming Medicaid and for pharmacies wishing to enroll in Wyoming Medicaid. It provides a secure interface for pharmacies to submit enrollment applications, view current information on file with Change Healthcare, submit updates, and view remittance advices and 835s.

It is the pharmacy's responsibility to communicate this information to reconciliation companies that reconcile Wyoming Medicaid Change Healthcare payments to claims submitted by your pharmacy to Wyoming Medicaid.

Wyoming Medicaid DME 835s and RAs will not be affected by this change as DME claims/835s/RAs are still administered by Conduent (formerly Xerox/ACS).

To Access 835s and PDF RAs:

- **Dated prior to September 8, 2017:**
→Go to the legacy CHC (GHS) EDI Gateway: <https://wyedi.ghsinc.com>
- **Dated on or after September 8, 2017:**
→Go to the new Pharmacy Portal (<https://pharmacyportal.wygov.changehealthcare.com>)

All users that are currently enrolled on the CHC (GHS) Electronic Data Interchange (EDI) website (<https://wyedi.ghsinc.com>) will be automatically enrolled in the new Pharmacy Portal as Pharmacy Portal EDI users in order to access new pharmacy 835s and RAs. Each of these users will receive an email from CHC stating that their EDI Gateway account on the Pharmacy Portal has been created and a temporary password will be included in the email. The user will need to follow the steps below to access the new pharmacy 835s and RAs:

- 1) Go to the Pharmacy Portal website: <https://pharmacyportal.wygov.changehealthcare.com>
- 2) Type in user name (the email to which the email from CHC was sent)
- 3) Type in the temporary password that was included in the email from CHC and click the Log On button.
- 4) Follow the steps to change password and login to the portal.

If you have any questions regarding the Pharmacy Portal, please call the Wyoming Pharmacy Enrollment department at 1-877-205-8083.